



There is an easier way to track mail expenses.



Neopost Mail Accounting Systems. Simply Intelligent.



When did your job change from managing your company's mailing and shipping operations to accounting? How are you supposed to be responsible for meeting critical mailing and shipping deadlines and get out monthly budget reports? Neopost mail accounting software gives you and your company a simple way to monitor mailing and shipping costs.

Validate accounts before allowing charges

With Neopost mail accounting software, you easily can pre-assign and track department budgets; then lock out accounts once budgets are exceeded. Additionally, budgets can be set at the individual department levels. Therefore, if an individual budget is exceeded, you immediately can advise the department manager to help your company control expenses.

“The monthly mailroom report is due tomorrow.”



Get detailed, accurate mailing and shipping information

Neopost software gives you information about how much is being spent, on what, by whom, and when. Now you can be sure that department and client usage reports are accurate.

What's more, Neopost reports are simple to read and truly helpful. Department managers will appreciate how the reports help them save on postage and express parcel shipping costs. Overall, company management will be able to make smarter business decisions.

And Neopost mail accounting software is so simple to use; it makes the mail accounting part of your job easier to manage.

Get the type of report you need

With Neopost mail accounting software, you can get a wide variety of standard reports. A template for almost any imaginable report is available. And if it's not, Neopost can help you create custom reports to meet your special postal accounting needs.

Hundreds of different report types are available. (Not that you would ever need that many!) With Neopost, you can track postal dollars by:


- Department
- Cost Center
- Carrier
- Class of Service
- Job
- Client
- Pieces
- Mail Machine
- Operator

With all this information, you and your company can see how postage is actually being spent and who is spending it. This means smarter business decisions and more cost-effective mailing operations.




“In our company, different departments need different reports.”

Sample reports generated by Neopost mail accounting software



Dept/Acct	PIECES	ROUND	WGT.	ACT.	WGT.	SHIP.CHG	SERV.CHG	TOT.SHIP.CHG	HANDLING	TOT.CHG



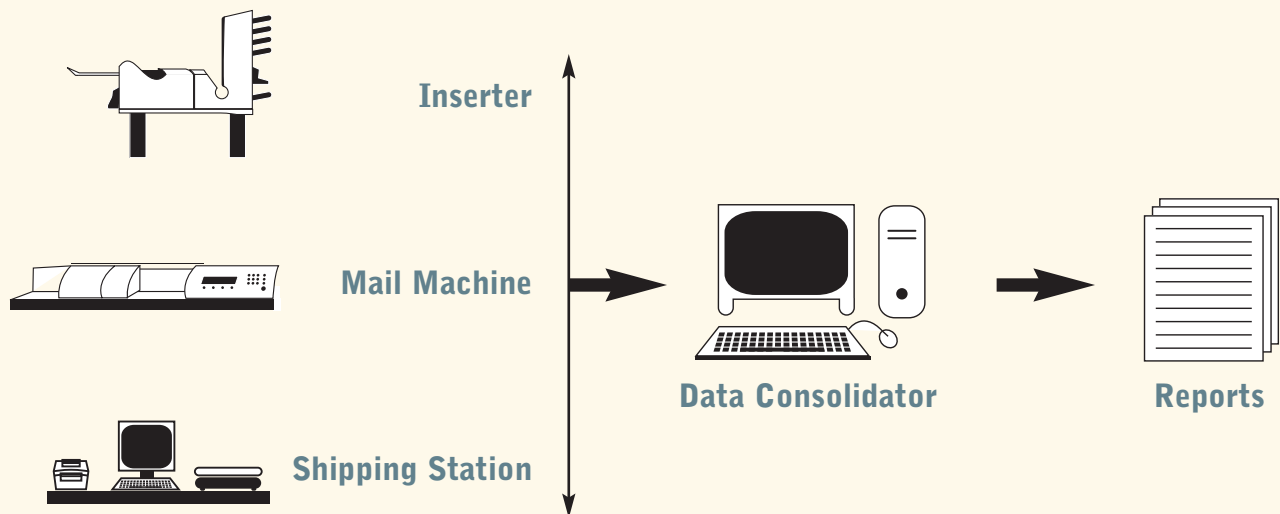
DATE	Pick	Ticket	N...	SFX.	Dept/Acct	PIECES	CARR.-RATE	WEIGHT	INSUR.	COD	AMT	SHIP.CHG	SERV.CHG	HANDLING	TOT.CHG





“My boss wants one set of numbers from all our machines.”

Neopost's solution reports from one set of data from all of your machines.



Consistent data from a central source

Most importantly, with one set of company-wide postal accounting reports, management will get a true picture of your total mailing expenses. This puts your company in a much better position to make smart business decisions. And for you, Neopost software makes generating these reports fast and simple.

Instant desktop reporting

Got a call from the boss saying she wants that report now? Don't get up! With Neopost software you can access that information from your desktop—information that is

current and complete. What an advantage! Not only can you get reports out fast, but also you can monitor, real-time, when postage is running low, predict equipment maintenance, and forecast when you'll need more operators. This keeps down time to an absolute minimum. The boss will appreciate that, too.

And, with Neopost software you can administer all of your mail machines from a central location and get one report consolidating the data from all of the machines.

Save money on postal and shipping services

Neopost mail accounting solutions can help you select the most cost-effective shipping option while controlling expenditures. With Neopost software, you can:

- Select the best rate from among your contracted carriers—based on the volume and weight of each shipment.
- Stop overuse of high-cost services by using Neopost software to impose business rules on different accounts.
- Prevent unauthorized access to company postage assets with Neopost's security feature.
- More effectively negotiate carrier discount rates with usage volume information.
- Ensure that accurate department codes, rates, and postage are applied every time through automation.
- Back up all mailing and shipping information into a permanent archive for later cost-saving analysis.

And because Neopost's software is so easy to use, operator training is simple. Everyone can work smarter and faster. That saves money too!



“Everybody's under pressure to better manage costs.”





Neopost Mail Accounting Systems. Simply Intelligent.

Whatever your needs, Neopost has a simple solution for you.

Neopost is a leading provider of mailing and shipping solutions, with more than 70 years' experience and a major presence in the five largest global markets. We are committed to developing innovative, high-quality products and services that make mailing and shipping easy. From the most basic functions, to shopping for best rates, to analyzing costs, Neopost delivers simple, intelligent solutions that help your business run more efficiently.

To find out more about how Neopost Mail Accounting Systems can enhance efficiency in your office, call us toll free at: 1-888-Neopost (1-888-636-7678). Ask for department MB94. Or visit our web site at www.neopostinc.com

